# Swami Vivekanand
# Government Model School

स्वामी विवेकानन्द राजकीय मॉडल स्कूल

## Session
## 2023-24



**Rajasthan Council of School Education**
Second Floor, Block-5, Dr. Radha Krishnan Shiksha Sankul, JLN Marg, Jaipur-302017
E-mail : rajsmsa.modelschool@rajasthan.gov.in

"Arise, awake and stop not until the goal is achieved."

- Swami Vivekananda



Swami Vivekanand
Government Model School

# APRIL 2023



4

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

**CELEBRATIONS/HOLIDAYS**

- Welcome And Beginning Of New Session
- World Health Day 7th April.
- World Heritage Day 18th April.
- International Earth Day 22nd April.

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

# APRIL 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS/HOLIDAYS**

- WELCOME AND BEGINNING OF NEW SESSION
- WORLD HEALTH DAY 7TH APRIL.
- WORLD HERITAGE DAY 18TH APRIL.
- INTERNATIONAL EARTH DAY 22ND APRIL.

**OFFICE WORK**

- UPDATION OF SCHOLAR REGISTER AND STUDENT PROFILE.
- FEE COLLECTION FOR CLICK SCHEME.
- STARTING OF COMPUTER CLASSES UNDER CLICK SCHEME.
- WRITING OF ACRs OF THE STAFF.
- COMPLETION OF SERVICE RECORDS.
- OPERATIONALISING HOUSE SYSTEM.
- RESULT ANALYSIS NON-BOARD CLASSES AND TEACHERS MEETING (3RD SATURDAY).
- DISTRIBUTION OF FREE TEXT BOOKS.
- TERM WISE SYLLABUS DISTRIBUTION PLAN 1ST WEEK.
- HOUSE INSPECTION INCLUDING UNIFORM AND RECORD MAINTENANCE.
- ADMISSION PROCESS OF 6TH TO 10TH CLASSES.
- CONDUCT OF SMC/SDMC MEETING ON AMAVASYA.
- FINALIZATION OF INCOME TAX AND ISSUE FORM-16.
- STOCK VERIFICATION 1ST WEEK OF APRIL 2023.
- APPLY FOR EXTENSION OF CBSE AFFILIATION.

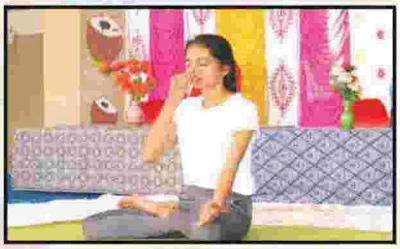
**ACTIVITIES**

- FRESHERS MEET
- CAREER COUNSELLING AND GUIDANCE BY A CAREER COUNSELLOR.
- INTER HOUSE CHESS, KHO-KHO, VOLLEYBALL, BASKETBALL & KABADDI TOURNAMENT.
- LITERARY ACTIVITY (POEM RECITATION, SHLOKAS, SOLO SONG).
- PARIWAR SAKSHARTA SHAPATH.
- PHOTOGRAPHY ACTIVITY.

**GENERAL INSTRUCTIONS FOR ENTIRE SESSION**

- MAJOR EXPOSURE VISIT (ONE) INTERSTATE/INTRASTATE (SDMC PLANNING, 1200KMS MAXIMUM, PLAN ONLY IN SUMMER/WINTER/DEEPAWALI VACATIONS/IN CONTINUOUS 3-4 DAYS HOLIDAYS.)
- LOCAL EXPOSURE VISIT (THREE)
- SUBJECT WISE MONTHLY ASSESSMENT OF STUDENTS THORUGH WRITTEN TEST (LAST TWO WORKING DAYS OF EACH MONTH)
- CELEBRATIONS OF THE DAYS ARE SUGGESTIVE. PRINCIPALS ARE ADVISED TO CELEBRATE AT LEAST 2 EVENTS EVERY MONTH DOCUMENTATION OF EVERY ACTIVITY / CELEBRATION IS NEEDED.
- STAFF MEETING MUST BE TAKEN ONCE IN A WEEK. RECORD TO BE MAINTAINED PROCEEDING OF STAFF MEETINGS DESIRABLE FOR MANAGEMENT PURPOSE.
- ENSURE ATTENDANCE ON BIOMETRIC MACHINE/SHALADARPAN.
- **ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**

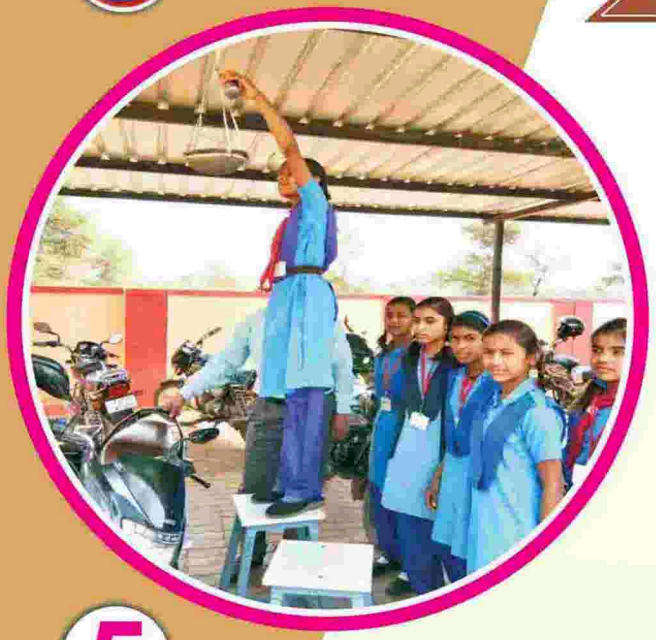






Swami Vivekanand
Government Model School

# MAY 2023



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

5

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

**CELEBRATIONS/HOLIDAYS**

- International Labour Day 1st May.
- World Press Freedom Day 3rd May.
- Rabindranath Tagore Jayanti 7th May.
- World Red Cross Day, Mothers' Day 8thmay.
- National Technology Day 11th May.
- National Solidarity Day 13th May.
- Maharana Pratap Jayanti 22th May.
- World No Tobacco Day 31st May.

# MAY 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS**

- INTERNATIONAL LABOUR DAY 1ST MAY.
- WORLD PRESS FREEDOM DAY 3RD MAY.
- RABINDRANATH TAGORE JAYANTI 7TH MAY.
- WORLD RED CROSS DAY, MOTHERS' DAY 8THMAY.
- NATIONAL TECHNOLOGY DAY 11TH MAY.
- NATIONAL SOLIDARITY DAY 13TH MAY.
- MAHARANA PRATAP JAYANTI 22TH MAY.
- WORLD NO TOBACCO DAY 31ST MAY.

**OFFICE WORK**

- COLLECTION OF MATERIAL FOR VIDYALAYA PATRIKA "PRAVAAH".
- PLANNING FOR HOBBY CLASSES IN SUMMER VACATIONS.
- PTA AND SDMC/SMC MEETING ON AMAVASYA.
- GENDER CELL (GARIMA) MEETING 2ND WEEK.
- ASSIGNMENTS FOR VACATION TO THE STUDENTS.

**ACTIVITIES**

- INTER HOUSE FOOTBALL, HANDBALL, ATHLETICS, AND HOCKEY TOURNAMENT.
- LITERARY ACTIVITY (ESSAY WRITING COMPETITION).
- CARD MAKING COMPETITION.
- INTER HOUSE SOCIAL SCIENCE SLOGAN WRITING COMPETITION.
- INTER HOUSE REASONING COMPETITION.

**GENERAL INSTRUCTIONS FOR ENTIRE SESSION**

- CHECK AND SIGN THE DAILY ATTENDANCE REGISTER.
- CHECK LATE COMERS AMONG STAFF AND STUDENTS.
- ENSURE SMOOTH CONDUCT OF MORNING ASSEMBLY.
- SUPERVISION OF:
  - (A) CLEANLINESS, TOILETS, DRINKING WATER SYSTEM, LABS, LIBRARY, AND FIELD ACTIVITIES, FIRE SAFETY AUDIT.
  - (B) CLASS ROOM TEACHING.
  - (C) QUALITY CHECK OF MDM.
- IMPLEMENT & MONITOR VARIOUS ACTIVITIES, POLICIES & PROGRAMME OF MODEL SCHOOL.
- PRINCIPAL'S DIARY/TEACHER'S DIARY.
- ATTEND PARENTS AND VISITORS, SOLUTION OF PROBLEMS OF STAFF & STUDENTS.
- ADDRESS STUDENTS IN THE MORNING ASSEMBLY.
- FINANCIAL MATTERS.
  1. CHECKING OF CASH BOOKS FUND. 2. REGULAR MAINTENANCE OF LEDGERS OF FUND.
- CLASS ROOM (TEACHING LEARNING) OBSERVATION.
- UPDATION OF SHALA-DARPAN & WEBSITE REGULARLY.
- ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.



Swami Vivekanand
Government Model School

# JUNE 2023



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

**CELEBRATIONS/HOLIDAYS**

- World Environment Day 5th June.
- International Yoga Day 21st June.
- Bhamashah Jayanti And Alumni Meet 28th June.

6

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

# JUNE 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS**

- WORLD ENVIRONMENT DAY 5TH JUNE.
- INTERNATIONAL YOGA DAY 21ST JUNE.
- BHAMASHAH JAYANTI AND ALUMNI MEET 28TH JUNE.

**OFFICE WORK**

- ACADEMIC PLANNING OF SCHOOL TO BE EXECUTED AFTER VACATION.
- SAFETY CERTIFICATION OF BUILDING.
- STAFF CAPACITY BUILDING PROGRAMME.
- SDMC, SMC, PTA MEETING ON 21ST JUNE.
- PLANNING FOR MAINTENANCE OF REPAIR WORKS OF BUILDING, FURNITURE, COMPUTERS, LINGUA LAB, K-YAN, ATL LAB, ROBOTICS LAB, SCIENCE LABS ETC.

**ACTIVITIES**

- HOBBY CLASSES DURING VACATIONS.
- BAND TRAINING DURING VACATIONS.
- SPOKEN ENGLISH CLASSES DURING VACATIONS.

**GENERAL INSTRUCTIONS FOR ENTIRE SESSION**

MONTH –WISE CHECK POINTS. TO BE SENT BEFORE 7TH OF EVERY MONTH.

- INTER CLASS DISPLAY BULLETIN BOARD COMPETITION LAST WORKING DAY OF EVERY MONTH.
- MIS REPORT.
- FUND REQUISITION/CONFIRM SALARY RECEIPT(BEFORE 3RD OF EVERY MONTH)
- MONTHLY STATEMENT OF SCHOOL FUNDS.
- ENROLLMENT POSITION.
- CONDUCT FACULTY AND STAFF MEETING.
- UPDATION OF SCHOOL WEBSITE AND SHALADARPAN.
- DISBURSEMENT OF SALARY(REGULARISE PERIODS OF LEAVE/ABSENT OF STAFF UPLOAD BY 20TH)

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**










Swami Vivekanand
Government Model School

# JULY 2023




| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

**CELEBRATIONS/HOLIDAYS**

- Van Mahotsav 1st Week Of July.
- Guru Poornima 3rd July.
- World Population Day 11th July.
- World Youth Skills Day 15th July.
- Kargil Victory Day 26th July.
- World Nature Conservation Day 28th July.
- Plantation Week.

7

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

# JULY 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

## CELEBRATIONS

- VAN MAHOTSAV 1ST WEEK OF JULY.
- GURU POORNIMA 3RD JULY.
- WORLD POPULATION DAY 11TH JULY.
- WORLD YOUTH SKILLS DAY 15TH JULY.
- KARGIL VICTORY DAY 26TH JULY.
- WORLD NATURE CONSERVATION DAY 28TH JULY.
- PLANTATION WEEK.

## OFFICE WORK

- OASIS SUBMISSION
- PUBLICATION OF VIDYALAYA PATRIKA "PRAVAAH"
- SHALA DARPAN/SCHOOL WEBSITE UPDATION AS PER CBSE RULES.
- ADMISSION PROCESS OF CLASS 11TH.

## ACTIVITIES

- CONSTITUTION OF BAL SANSAD.
- INVESTITURE CEREMONY 4TH WEEK (STUDENT COUNCIL-HEAD BOY AND HEAD GIRL)
- INTER HOUSE YOGA COMPETITION 3RD SATURDAY.
- INTER HOUSE CHESS, CRICKET, CARROM, YOGA, TABLE TENNIS 4TH SATURDAY.
- INTER HOUSE POSTER DRAFTING, CALLIGRAPHY 3RD WEEK.
- SCHOOL BAND REHEARSAL.
- PTA MEETING ON AMAVASYA.
- SCHOOL LEVEL SOCIAL SCIENCE EXHIBITION 3rd WEEK.
- CLUSTER LEVEL SOCIAL SCIENCE EXHIBITION 4th WEEK.

## EXAMINATION SCHEDULE SESSION 2023-24.

| SR.NO. | TENTATIVE MONTH | CLASS 6-8 | CLASS 9-10 | CLASS 11-12 |
|---|---|---|---|---|
| 1. | 4TH WEEK OF AUGUST 2023 | PERIODIC ASSESSMENT-1 | PERIODIC TEST-1 | PERIODIC TEST-1 |
| 2. | 1ST WEEK OF NOVEMBER 2023 | HALF YEARLY | PERIODIC TEST-2 | HALF YEARLY |
| 3. | 2ND WEEK OF JANUARY 2024 | PERIODIC ASSESSMENT-2 | PERIODIC TEST-3 | PERIODIC TEST-2 |
| 4. | 2ND & 3RD WEEK OF MARCH 2024 | ANNUAL EXAM. | ANNUAL EXAM. | ANNUAL EXAM. |

## GENERAL INSTRUCTION

| DURATION | NAME OF ACTIVITY |
|---|---|
| 30 MINUTES | STAFF ASSIGNMENT |
| 30 MINUTES | MORNING ASSEMBLY |
| 40 MINUTES | 1ST PERIOD |
| 40 MINUTES | 2ND PERIOD |
| 10 MINUTES | MINI BREAK |
| 40 MINUTES | 3RD PERIOD |
| 40 MINUTES | 4TH PERIOD |
| 30 MINUTES | LUNCH BREAK |
| 40 MINUTES | 5TH PERIOD |
| 40 MINUTES | 6TH PERIOD |
| 10 MINUTES | MINI BREAK |
| 35 MINUTES | 7TH PERIOD |
| 35 MINUTES | 8TH PERIOD |
| 60 MINUTES | REMEDIAL TEACHING, LESSON PLANNING, CONTACT WITH PARENTS REPRESENTATION OF TEACHING SKILLS, HOMEWORK CHECKING, INVOLVEMENT OF STUDENTS/TEACHER IN ICT LAB, SPOKEN ENGLISH PROFICIENCY ENHANCEMENT ACTIVITIES. |

**All CBSE Related Circulars Must be followed as per the CBSE Directives.**

1. **SYLLABUS OF TERM 1 MUST BE COMPLETED BY SEPTEMBER MONTH.**
2. **SYLLABUS OF TERM 2 MUST BE COMPLETED BY FEBRUARY MONTH.**
3. **SYLLABUS FOR BOARD CLASSES MUST BE COMPLETED BY DECEMBER MONTH.**



Swami Vivekanand
Government Model School

# AUGUST 2023



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

**CELEBRATIONS/HOLIDAYS**

- World Tribal Day 9th August
- Quit India Movement Day 9th August.
- International Youth Day 12th August.
- Independence Day 15th August.
- National Games Day 29th August.

8

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

# AUGUST 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS**

- WORLD TRIBAL DAY 9TH AUGUST
- QUIT INDIA MOVEMENT DAY 9TH AUGUST.
- INTERNATIONAL YOUTH DAY 12TH AUGUST.
- INDEPENDENCE DAY 15TH AUGUST.
- NATIONAL GAMES DAY 29TH AUGUST

**OFFICE WORK**

- SDMC, SMC, PTA MEETING 15TH AUGUST.
- MEDICAL CHECKUP, HEALTH CARDS.
- SCHOLARSHIP FORMS INVITATION.
- TEACHER TUNING WITH OTHER SCHOOLS(KV/NAVODAY/GOOD CBSE SCHOOLS).
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10TH AND 12TH ON CBSE PORTAL.

**ACTIVITIES**

- STATE LEVEL SOCIAL SCIENCE EXHIBITION 1st WEEK AT BILARA (JODHPUR)
- CAREER COUNSELLING AND GUIDANCE BY CAREER COUNSELLOR.
- FIRST EXPOSURE CUM EXCURSION VISIT(LOCAL)
- INTER HOUSE DANCE COMPETITION 4TH SATURDAY.
- INTER HOUSE LAWN TENNIS, BADMINTON AND RURAL GAMES 1ST SATURDAY.
- INTER HOUSE QUIZ COMPETITION (MATH, SCIENCE, G.K., ENGLISH, HINDI ETC.) 3RD SATURDAY.
- INTER HOUSE SPORTS QUIZ 4TH SATURDAY.
- RURAL IT QUIZ PREPARATION.
- RAKHI MAKING COMPETITION 29TH AUGUST.
- 1st PERIODIC TEST/ASSESSMENT 4TH WEEK.

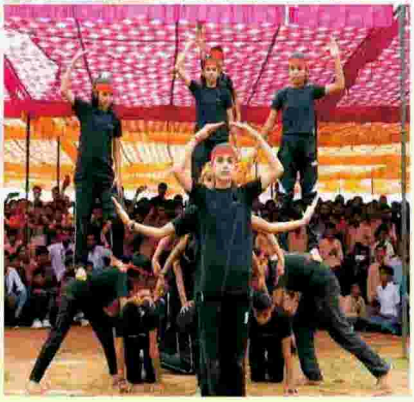
**GENERAL INSTRUCTIONS FOR ENTIRE SESSION**

FOUR VISITS ARE TO BE DONE IN EACH SESSION.

- SOCIAL SECTOR: VISIT TO INSTITUTES SUCH AS OLD AGE HOME, SPECIAL INSTITUTES FOR CWSN, LEPROSY CENTERS, HOSPITALS, ETC. IN 1ST QUARTER (IN MONTH OF JULY)
- SCIENCE AND TECHNOLOGY: LOCAL INDUSTRIES, SCIENCE PARK, TECHNICAL INSTITUTES, DAIRY PLANT, ETC,IN 2ND QUARTER (IN MONTH OF OCTOBER
- HISTORICAL AND ENVIRONMENT: HISTORICAL MOVEMENTS, ECO-PARKS, FOREST AREA, BOTANICAL GARDENS, SANCTUARIES, BIRD WATCHING POINTS, ZOO, ETC. IN 3RD QUARTER(IN MONTH OF JANUARY)
- VISIT TO REPUTED SCHOOL/INSTITUTION (IIT, IIM, MEDICAL COLLEGE ETC.) ONCE IN A YEAR.
- ADVENTURES ACTIVITIES, SCOUT GUIDE, SPORTS TOURNAMENTS, SCIENCE EXHIBITIONS & FAIRS ARE ALSO INCORPORATED IN THE ACADEMIC CALENDAR.

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**





Swami Vivekanand
Government Model School

# SEPTEMBER 2023



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

**9**

School Timings: (Staff) 7:30 AM To 3:30 PM
School Timings: (Students) 8:00 AM To 2:30 PM

**CELEBRATIONS/HOLIDAYS**

- Teacher's Day 5th September.
- International Literacy Day 8th September.
- Hindi Diwas 14th September (14 To 28 September Hindi Pakhwara)
- World First Aid Day 14th September.
- International Day Of Democracy 15th September.
- World Ozone Day 16th September.
- International Day Of Peace 21th September.

# SEPTEMBER 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

## CELEBRATIONS

- TEACHER'S DAY 5TH SEPTEMBER.
- INTERNATIONAL LITERACY DAY 8TH SEPTEMBER.
- HINDI DIWAS 14TH SEPTEMBER (14 TO 28 SEPTEMBER HINDI PAKHWARA)
- WORLD FIRST AID DAY 14TH SEPTEMBER.
- INTERNATIONAL DAY OF DEMOCRACY 15TH SEPTEMBER.
- WORLD OZONE DAY 16TH SEPTEMBER.
- INTERNATIONAL DAY OF PEACE 21TH SEPTEMBER.

## OFFICE WORK

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10TH AND 12TH ON CBSE PORTAL.

## ACTIVITIES.

- SCHOOL LEVEL SCIENCE EXHIBITION 1ST WEEK
- CLUSTER LEVEL SCIENCE EXHIBITION 2ND WEEK.
- STATE LEVEL SCIENCE EXHIBITION 3rd WEEK AT THANAGAJI (ALWAR)
- SCHOOL LEVEL MODEL EDUCATOR COMPETITION UP TO 30TH SEPTEMBER
- INTERHOUSE FUN GAMES 3RD SATURDAY.
- SECOND EXCURSION CUM EXPOSURE VISIT LOCAL.
- SCHOOL LEVEL DRAWING AND PAINTING AND ART AND CRAFT COMPETETION 4TH WEEK.

## GENERAL INSTRUCTIONS FOR ENTIRE SESSION

TO PREPARE COMPREHENSIVE SCHEDULE/PLANS FOR THE ENTIRE SESSION.

- SDMC MEETINGS.
- NOTEBOOK CHECKING.
- SCOUTS AND GUIDES ACTIVITIES.
- PLANNING FOR LOW ACHIEVERS AND BRIGHT STUDENTS.
- CCA & SPORTS ACTIVITIES.
- MEDICAL CHECK UP.
- ENSURE FIRE SAFETY AND BASIC AMENITIES & CLEANLINESS(SWACHCHHATA).

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**

## Time Table

| In winter | In summer | Duration | Name of Activity |
|---|---|---|---|
| 8.30 To 9.00 AM | 7.30 To 8.00 AM | 30 Minutes | Staff Assignment |
| 9.00 To 9.30 AM | 8.00 To 8.30 AM | 30 Minutes | Morning Assembly |
| 9.30 To 10.10 AM | 8.30 To 9.10 AM | 40 Minutes | 1st Period |
| 10.10 To 10.50 AM | 9.10 To 9.50 AM | 40 Minutes | 2nd Period |
| 10.50 To 11.00 AM | 9.50 To 10.00 AM | 10 Minutes | Mini Break |
| 11.00 To 11.40 AM | 10.00 To 10.40 AM | 40 Minutes | 3rd Period |
| 11.40 To 12.20 PM | 10.40 To 11.20 AM | 40 Minutes | 4th Period |
| 12.20 To 12.50 PM | 11.20 To 11.50 AM | 30 Minutes | Lunch Break |
| 12.50 To 1.30 PM | 11.50 To 12.30 PM | 40 Minutes | 5th Period |
| 1.30 To 2.10 PM | 12.30 To 1.10 PM | 40 Minutes | 6th Period |
| 2.10 To 2.20 PM | 1.10 To 1.20 PM | 10 Minutes | Mini Break |
| 2.20 To 2.55 PM | 1.20 To 1.55 PM | 35 Minutes | 7th Period |
| 2.55 To 3.30 PM | 1.55 To 2.30 PM | 35 Minutes | 8th Period |
| 3.30 To 4.30 PM | 2.30 To 3.30 PM | 60 Minutes | Remedial Teaching, Lesson Planning, contact with parents Representation of teaching skills, Home work checking, Involvement of students/ teachers in ICT Labs, spoken English proficiency, enhancement activities, completion of charge work, updation of student portfolio. |



Swami Vivekanand
Government Model School

# OCTOBER 2023



10

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

**CELEBRATIONS/HOLIDAYS**

- Vigilance Week.
- International Non-violence Day/gandhi Jayanti, Shastri Jayanti 2nd October.
- World Teacher's Day 5th October.
- International Girl Child Day 11th October.
- World Student's Day (dr.apj Abul Kalam's Birth Day) 15th October.
- United Nations Day 24th October.

# OCTOBER 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS.**

- VIGILANCE WEEK
- INTERNATIONAL NON-VIOLENCE DAY/GANDHI JAYANTI, SHASTRI JAYANTI 2ND OCTOBER.
- WORLD TEACHER'S DAY 5TH OCTOBER.
- INTERNATIONAL GIRL CHILD DAY 11TH OCTOBER.
- WORLD STUDENT'S DAY (DR.APJ ABUL KALAM'S BIRTH DAY)15TH OCTOBER.
- UNITED NATIONS DAY 24TH OCTOBER.

**OFFICE WORK**

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- SUBMISSION OF OASIS DATA, HPE PORTAL UPDATION.
- REGISTRATION OF CLASS IX & XI AND LOC FOR CLASS 10TH AND 12TH ON CBSE PORTAL.

**ACTIVITIES**

- CLUSTER LEVEL DRAWING & PAINTING AND ART & CRAFT COMPETITION 1st WEEK.
- STATE LEVEL DRAWING-PAINTING AND ART & CRAFT COMPETITION 2ND WEEK AT JAISALMER (JAISALMER)
- CAREER COUNSELLING AND GUIDANCE BY A CAREER COUNSELLOR.
- CLUSTER LEVEL MODEL EDUCATOR COMPETITION UP TO 20TH.
- INTER HOUSE RANGOLI END MEHANDI COMPETITION 3RD SATURDAY.

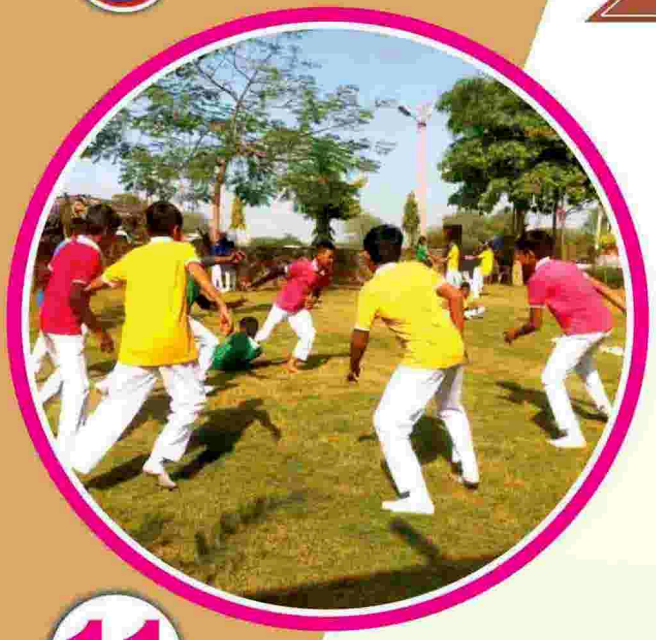
**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**





Swami Vivekanand
Government Model School

# NOVEMBER 2023



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

11

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

**CELEBRATIONS/HOLIDAYS**

- Rashtriya Shiksha Diwas, Maulana Azad Janm Diwas 11th November.
- Bal Diwas 14th November.
- UNO Bal Adhikar Diwas 18th November.
- Smt. Indira Gandhi Jayanti (ekta Diwas) 19th November
- Day For Elimination of Violence Against Women 25th November.
- Constitution Day, NCC Day 26th November.
- Guru Nanak Jayanti 27th November
- Diwali Celebration On The Eve of Diwali Break.

# NOVEMBER 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS**

- RASHTRIYA SHIKSHA DIWAS, MAULANA AZAD JANM DIWAS 11TH NOVEMBER.
- BAL DIWAS 14TH NOVEMBER.
- U.N.O. BAL ADHIKAR DIWAS 18TH NOVEMBER.
- Smt. INDIRA GANDHI JAYANTI (EKTA DIWAS) 19TH NOVEMBER
- DAY FOR ELIMINATION OF VIOLENCE AGAINST WOMEN 25TH NOVEMBER.
- CONSTITUTION DAY, NCC DAY 26TH NOVEMBER.
- GURU NANAK JAYANTI 27TH NOVEMBER
- DIWALI CELEBRATION ON THE EVE OF DIWALI BREAK.

**OFFICE WORK**

- REVIEW FIRE SAFETY AND PROVISIONS OF OTHER BASIC AMENITIES.
- TEACHER'S TUNING WITH OTHER SCHOOLS(KV/NAVODAYA/GOOD CBSE SCHOOLS)
- PTA, SMC, SDMC MEETING ON AMAVASYA.

**ACTIVITIES**

- 2ND PERIODIC TEST/ASSESSMENT/HALF YEARLY/TERM-1 EXAM. 1ST WEEK.
- SCHOOL LEVEL EXTEMPORE (ENGLISH & HINDI) 3RD WEEK.
- CLUSTER LEVEL EXTEMPORE ENGLISH AND HINDI 4TH WEEK.
- STATE LEVEL EXTEMPORE (ENGLISH & HINDI) 5TH WEEK AT GHATOL (BANSWARA)
- INTER HOUSE COMPETITION, ARCHERY, BOXING, WRESTLING COMPETITION.
- INTER HOUSE MIME, MONO ACTING COMPETITION.
- BAL MELA CELEBRATION, INTER HOUSE FANCY DRESS COMPETITION 3RD WEEK.
- SCHOOL BAND REHEARSAL.

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**







Swami Vivekanand
Government Model School

# DECEMBER 2023



12

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

**CELEBRATIONS/HOLIDAYS**

- World Aids Day 1st December.
- World Disabled Day 3rd December
- Armed Forces Flag Day 7th December.
- UNICEF Day 8th December.
- Human Rights Day 10th December.
- World Energy Conservation Day 14th December.
- Vijay Diwas 16th December.
- National Mathematics Day 22nd December.
- Kisan Diwas 23rd December.
- National Consumer's Day 24th December
- Good Governance Day, Christmas Day 25th December.
- Veer Bal Diwas 26th December.

# DECEMBER 2023

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS**

- WORLD AIDS DAY 1ST DECEMBER.
- WORLD DISABLED DAY 3RD DECEMBER
- ARMED FORCES FLAG DAY 7TH DECEMBER.
- UNICEF DAY 8TH DECEMBER.
- HUMAN RIGHTS DAY 10TH DECEMBER.
- WORLD ENERGY CONSERVATION DAY 14TH DECEMBER.
- VIJAY DIWAS 16TH DECEMBER.
- NATIONAL MATHEMATICS DAY 22ND DECEMBER.
- KISAN DIWAS 23RD DECEMBER.
- NATIONAL CONSUMER'S DAY 24TH DECEMBER
- GOOD GOVERNANCE DAY, CHRISTMAS DAY 25TH DECEMBER.
- VEER BAL DIWAS 26TH DECEMBER

**OFFICE WORK**

- PTA, SMC, SDMC MEETING ON AMAVASYA.
- ACR SUBMISSION OF MINISTRIAL STAFF.

**ACTIVITIES**

- SCHOOL LEVEL MATH OLYMPIAD 1ST WEEK.
- CLUSTER LEVEL MATHS OLYMPIAD 2ND WEEK.
- STATE LEVEL MATHS OLYMPIAD 22ND DECEMBER AT GANGAPUR CITY (SAWAI MADHOPUR)
- PRE-BOARD PAPER FORMATION BY SUBJECT TEACHERS ACCORDING TO CBSE(4TH WEEK)
- COMPLETION OF SYLLABUS.
- ASSIGNMENTS TO STUDENTS FOR WINTER VACATION.
- STATE LEVEL MODEL EDUCATOR COMPETITION BY 15THDEC. (UPLOAD ON YOUTUBE) AT MASUDA (AJMER)
- INTER HOUSE CLAY MODEL COMPETITION 3RD WEEK.
- INTER HOUSE FUN GAMES 4THWEEK.

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**





Swami Vivekanand
Government Model School

# JANUARY 2024



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

1

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

**CELEBRATIONS/HOLIDAYS**

- National Youth Day, Swami Vivekananda Jayanti, Career Day 12th January.
- Makar Sakranti, Pongal 14th January.
- Netaji Subhash Chandra Bose Jayanti (Rashtriya Parakram Diwas) 23rd January.
- National Girl Child Day 24th January
- National Voter's Day 25th January.
- Republic Day Celebration 26th January.
- Shaheed Diwas (National Cleanliness Day) 30th January (2 Minutes Silence Prayer At 11:00 Am Must Be Observed)

# JANUARY 2024

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS.**

- NATIONAL YOUTH DAY, SWAMI VIVEKANANDA JAYANTI, CAREER DAY 12TH JANUARY.
- MAKAR SAKRANTI, PONGAL 14TH JANUARY.
- NETAJI SUBHASH CHANDRA BOSE JAYANTI (RASHTRIYA PARAKRAM DIWAS) 23RD JANUARY.
- NATIONAL GIRL CHILD DAY 24TH JANUARY
- NATIONAL VOTER'S DAY 25TH JANUARY.
- REPUBLIC DAY CELEBRATION 26TH JANUARY.
- SHAHEED DIWAS ( NATIONAL CLEANLINESS DAY) 30TH JANUARY (2 MINUTES SILENCE PRAYER AT 11:00 AM MUST BE OBSERVED)

**OFFICE WORK**

- PTA, SMC, SDMC MEETING 26TH JANUARY.

**ACTIVITIES**

- 3RD PERIODIC TEST/ASSESSMENT EXAM. 2ND WEEK.
- SCHOOL LEVEL ENGLISH DRAMA COMPETITION 3RD WEEK.
- CLUSTER LEVEL ENGLISH DRAMA COMPETITION 4TH WEEK.
- SUBJECT WISE WEEKLY TEST FOR BOARD CLASSES.
- PRE-BOARD EXAM. X AND XII (2ND WEEK AND 4TH WEEK)
- MOCK PRACTICAL CLASS X, XII.
- CBSE PRACTICALS AS PER BOARD DIRECTION.
- CLASS 6TH TO 8TH INTER SECTION, QUIZ (ENGLISH, HINDI) 1ST WEEK.
- CLASS 6TH TO 8TH INTER SECTION, QUIZ (MATHS) 2ND WEEK.
- CLASS 6TH TO 8TH INTER SECTION, QUIZ (SCIENCE) 3RD WEEK.
- CLASS 6TH TO 8TH INTER SECTION, QUIZ (SST) 4TH WEEK.
- 3RD EXPOSURE CUM EXCURSION VISIT LOCAL.

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**





Swami Vivekanand
Government Model School

# FEBRUARY 2024




| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

**CELEBRATIONS/HOLIDAYS**

- National Deworming Day 10th Feb.
- Vasant Panchami 14th Feb.
- Chhatrapati Shivaji Jayanti 19th Feb.
- International Mother Language Day, Ramkrishna Jayanti 21st Feb.
- Scout And Guide Day 22nd Feb.
- National Science Day 28th Feb.

2

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

# FEBRUARY 2024

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS.**

- VASANT PANCHAMI 14TH FEB.
- NATIONAL DEWORMING DAY 10TH FEB.
- CHHATRAPATI SHIVAJI JAYANTI 19TH FEB.
- INTERNATIONAL MOTHER LANGUAGE DAY, RAMKRISHNA JAYANTI 21ST FEB.
- SCOUT AND GUIDE DAY 22ND FEB.
- NATIONAL SCIENCE DAY 28TH FEB.

**OFFICE WORK.**

- HEALTH CHECKUP OF STUDENTS AND RECORD UPDATION.
- PTA, SMC, SDMC MEETING ON AMAVASYA.
- ADVERTISEMENT FOR ADMISSION PROCESS.

**ACTIVITIES.**

- COMPLETION AND REVISION OF SYLLABUS.
- SUBJECT WISE WEEKLY TEST FOR BOARD CLASSES.
- SCIENCE PRACTICAL PREPARATIONS.
- CBSE PRACTICALS AS PER BOARD DIRECTION.
- RESULT ANALYSIS PRE-BOARD.
- STATE LEVEL ENGLISH DRAMA COMPETITION 1ST WEEK AT PINDWARA (SIROHI)
- COMMUNITY AWARENESS PROGRAMME REGARDING SOCIAL ISSUES 1ST WEEK.
- GUEST LECTURE ON POLICE SYSTEM, ROAD SAFETY 2ND WEEK.
- INTER SECTION QUIZ SCIENCE, MATH 3RD WEEK.
- GUEST LECTURE BY SOCIALLY EMINENT PERSONALITY 4TH WEEK.
- SPELL BEE(SPELLING COMPETITION).

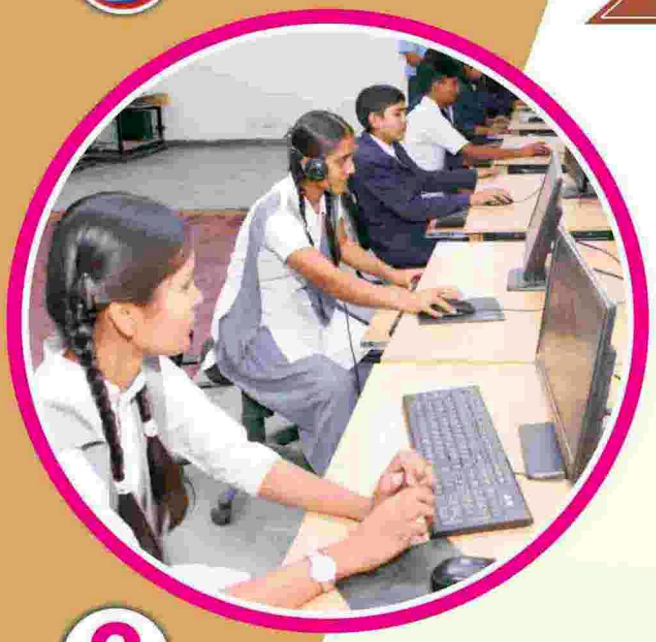
**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**





Swami Vivekanand
Government Model School

# MARCH 2024



| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**CELEBRATIONS/HOLIDAYS**

- International Women's Day 8th March.
- World Consumer Day 15th March.
- Rajasthan Diwas 30th March.

3

School Timings: (Staff) 8:30 AM to 4:30 PM
School Timings: (Students) 9:00 AM to 3:30 PM

# MARCH 2024

**Holidays will be according to SHIVIRA Calendar and Govt. of Rajasthan Calendar**

**CELEBRATIONS.**

- INTERNATIONAL WOMEN'S DAY 8TH MARCH.
- WORLD CONSUMER DAY 15TH MARCH.
- RAJASTHAN DIWAS 30TH MARCH.

**OFFICE WORK.**

- LOCAL EXAMINATION PREPARATION.
- PRINTING OF STUDENTS AND TEACHERS DIARY.
- PLANNING OF NEXT SESSION.
- DECLARATION OF RESULTS WITH PTA 31ST MARCH.
- CLOSING ACCOUNTS FOR THE FINANCIAL YEAR.
- PREPARE LOCAL RESULT 4TH WEEK OF MARCH.
- PTA, SMC, SDMC MEETING 4TH WEEK OF MARCH.

**ACTIVITIES.**

- SESSION ENDING EXAMS (6-8, & 9, 11).
- BOARD EXAMS (10&12).

**SOME IMPORTANT CBSE RELATED WEBSITES.**

- www.cbse.nic.in
- www.cbseacademic.nic.in

**CBSE AFFILIATION EXTENSION FEES MUST BE SUBMITTED BEFORE 31ST MARCH.**

**ALL CBSE RELATED CIRCULARS MUST BE FOLLOWED AS PER THE CBSE DIRECTIVES.**

## State level Activities and Events for Session 2023-24

| S.N. | Name of Activity | Month | Block where to be held | Cluster No. | Remarks |
|---|---|---|---|---|---|
| 1 | SOCIAL SCIENCE EXHIBITION | August 2023 | Bilara (Jodhpur) | 09 | |
| 2 | SCIENCE EXHIBITION | Sep. 2023 | Thanagaji (Alwar) | 02 | |
| 3 | DRAWING-PAINTING AND ART & CRAFT COMPETITION | Oct. 2023 | Jaisalmer (Jaisalmer) | 05 | |
| 4 | EXTEMPORE (ENGLISH & HINDI) | Nov. 2023 | Ghatol (Banswara) | 03 | |
| 5 | MATHS OLYMPIAD | Dec. 2023 | Gangapur City (S. Madhopur) | 11 | |
| 6 | MODEL EDUCATOR | Dec. 2023 | Masuda (Ajmer) | 01 | |
| 7 | ENGLISH DRAMA COMPETITION | Feb. 2024 | Pindwara (Sirohi) | 12 | |
| 8 | BAND COMPETITION | To be decided by RCSCE | | | |
| 9 | YOGA OLYMPIAD | To be decided by RCSCE | | | |

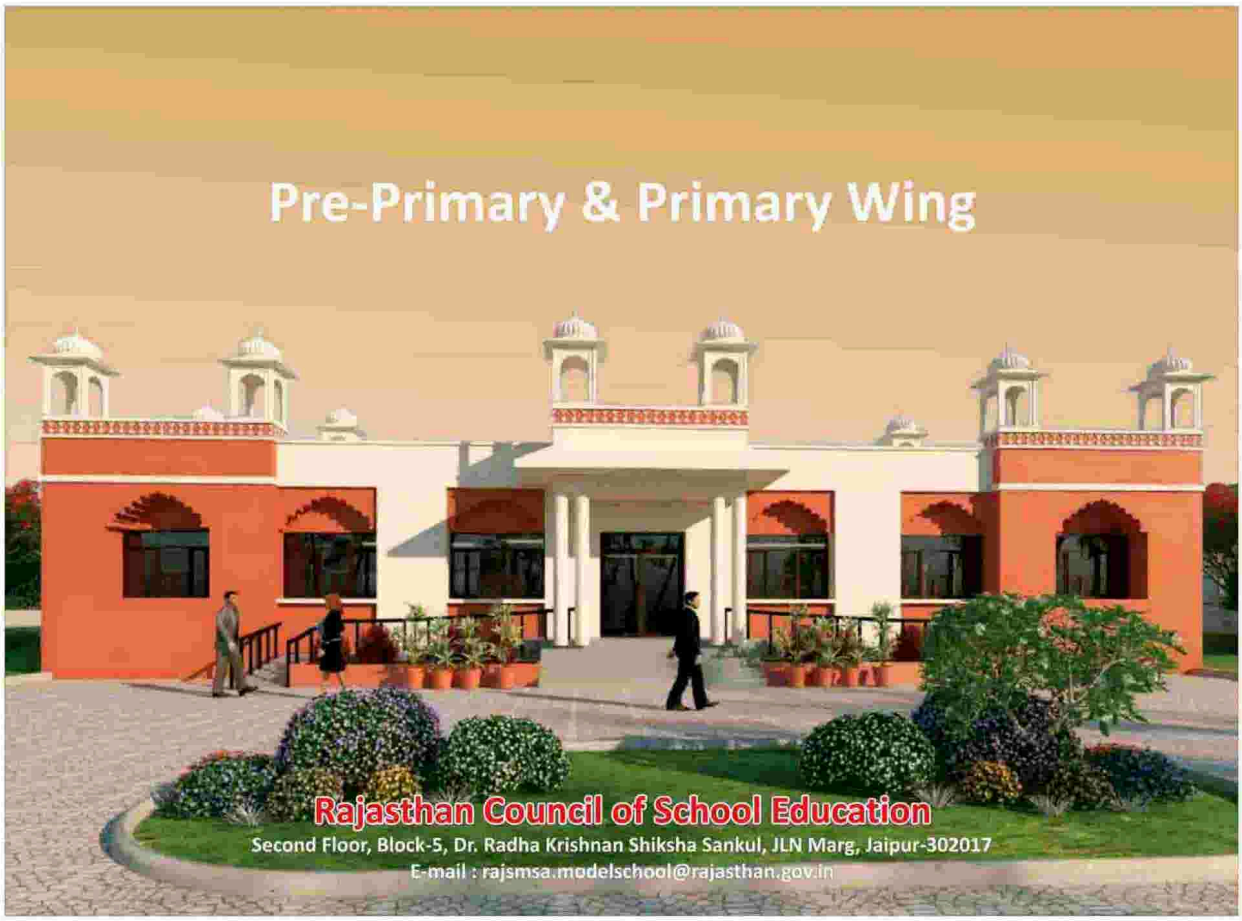






# Girl's Hostel






**Rajasthan Council of School Education**
Second Floor, Block-5, Dr. Radha Krishnan Shiksha Sankul, JLN Marg, Jaipur-302017
E-mail : rajsmsa.modelschool@rajasthan.gov.in